Business Managers Group Agenda

November 3, 2016

University Center – Room 312

8:30 a.m. – 11:00 a.m.

AGENDA

1. Welcome & Budget Update- **9:00 – 9:15** (Lynne Schaefer)
2. Payroll and Human Resources Update - eContract process; PageUp Recruiting Software; FLSA Update; ACA Update and Open Enrollment **9:15 – 9:45** (Valerie Thomas, Rochelle Sanders, Lisa Drouillard, Kim Harris)
3. Facilities/Campus Construction Projects Update – **9:45 – 10:15** (Lenn Caron)
	1. Event Center – photos of current progress
	2. Campus Master Planning Process (in addition to other projects)
4. P-card reconciliations and automation **10:15 – 10:25** (Sharon Doherty-Ritter; David Sohns)
5. Procurement Update - **10:25 – 10:45** (Sharon Quinn)
6. SSC/BPI Update - **10:45 – 10:50** (Ben Lowenthal)
7. Open Forum - **10:50 – 11:00**