

University of Maryland Baltimore County
Office of Sponsored Programs
No-Cost Extension Request Form
(10/2018)



Please email this completed form (signed by UMBC Principal Investigator) and all required documentation to appropriate OSP Manager 60 days before the award end date. An electronic signature will suffice.

While it is best to complete a project within the original schedule of an award, most sponsors allow no-cost extensions (NCE) of grant periods, at no additional cost, to give the PI time to complete the scope and objectives of the project.
This request cannot be made for the sole purpose of spending remaining funds.

UMBC PI: _____ PI DEPT: _____
KUALI AWARD ID #: _____ SPONSOR AWARD #: _____
AWARD BALANCE: \$ _____ CURRENT END DATE: _____ REQUESTED END DATE: _____
THIS REQUEST IS FOR: 1st EXTENSION 2nd OR SUBSEQUENT EXTENSION
PI'S ORIGINAL EFFORT: _____% NO-COST EXTENSION EFFORT: _____%

Reason for no-cost extension period:

Plans for no-cost extension period:

If Key Personnel effort is reduced during this no-cost extension period, please provide justification:

If this is a late request, per sponsor's requirements, please provide justification:

Additional Comments:

Principal Investigator & Department Contact Information:

UMBC PI Email: _____ Phone: _____
Business Mgr. Email: _____ Phone: _____

Signatures:

Principal Investigator: _____ Date: _____

Department Chair (If 2nd or subsequent request): _____ Date: _____

OSP Processed by: _____ Date: _____