

Title

Teacher: English Language Arts

Title Code

C21843

Division/Department

Curriculum and Instruction

Unit Grade

I Teacher Scale

Reports To (title only)

Principal

Current as of

10/1/2021

Position Summary

Is this position exempt from overtime pay?

Yes

Provides for instruction of students by developing, selecting, and modifying instructional plans and materials and presenting them using instructional techniques which meet the needs of all students. Provides an atmosphere and environment conducive to the intellectual, physical, social and emotional development of students. Supervises students in a variety of school-related settings and activities. Monitors and evaluates student performance. Develops and implements plans to improve student performance. Bilingual and biliterate in targeted language may be required depending on assignment. Virtual experience may be required based on assignment.

Essential Duties & Responsibilities

Does this position have supervisory responsibilities?

No

1. Establishes clear goals and objectives related to the School Improvement Plan; plans and prepares lessons, assignments, and instructional materials and establishes learning objectives consistent with appraisal of student needs, curriculum framework, and knowledge of human growth and development.
2. Prepares, administers and corrects evaluations and assessments, and records results.
3. Plans and supervises purposeful assignments for instructional assistants, teacher assistants, and volunteers. Selects and uses appropriate instructional strategies including, but not limited to, lectures, group discussions, demonstrations, modeling and multi-media teaching aids to present subject matter to students.
4. Evaluates student progress using appropriate assessment techniques.
5. Maintains order and discipline in the classroom conducive to effective learning and takes all necessary safety precautions to protect students, equipment, materials and facilities. Monitors appropriate use and care of equipment, textbooks, materials and facilities.
6. Creates a classroom environment that provides for student involvement in the learning process and enables each student to achieve learning objectives. Counsels pupils when academic and adjustment problems arise.
7. Confers with parents and students regarding progress/problems of assigned students; arranges and participates in teacher-parent or teacher-student conferences as necessary.
8. Maintains accurate and complete records as required by law, Board Policy and Administrative Regulation.
9. Attends and actively participates in staff/faculty meetings and provides input regarding the planning of instructional goals, objectives and methods. May serve on special committees.
10. Improves skill and knowledge base in current trends, research and methodology in instructional techniques, technology, multicultural content, problem solving and interdisciplinary connections.
11. Performs other duties as assigned.

Minimum Qualifications

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily.

The requirements listed below are representative of the knowledge, skills, and/or abilities required. Reasonable accommodations may be made on request to enable individuals with disabilities to perform the essential functions.

Education

· Bachelor's degree in applicable field of education from a regionally accredited college or university.

Experience

- If assigned to bilingual program, candidates are required to be bilingual and biliterate in targeted language. Otherwise, bilingual and biliterate in target language preferred.
- If assigned to Virtual Academy, one (1) year of experience with virtual learning technology, remote instruction platforms, Learning Management Systems, and video conferencing tools is required.

Knowledge, Skills, and Abilities

- Knowledge of school organization; goals and objectives; curriculum; teaching techniques; current trends, research and materials of instruction in field of specialization. Understanding of the teaching/learning process.
- Ability to provide instruction that reflects multiple perspectives and multicultural education. Ability to infuse technology into curriculum.
- Demonstrated ability to deal effectively with administrators, colleagues, central office and school board staff, students, parents and community.
- Excellent oral and written communication and human relations skills.
- Ability to work outside normal business hours, evenings, and weekends as needed.
- Demonstrated ability to work effectively with diverse populations.
- Ability to effectively communicate with diverse communities and develop outreach strategies to encourage parental involvement in student learning.
- Demonstrated ability to work effectively and engage diverse parents/ guardians with varied communication styles, levels of skill and experience to support their child's education experience.
- Ability to travel to/from Maryland Sites as necessary at the expense of the employee is required for in-person appearances at various intervals throughout the duration of the school-year.
- Ability to employ a variety of teaching styles to respond to the needs of diverse learners.
- Demonstrated proficiency with business technology applications (e.g. Video/Web Conferencing, Microsoft Office Suite – Word, Excel, Outlook, and/or PowerPoint preferred).

Licenses/Certifications

- Hold or be eligible for a Maryland State Department of Education (MSDE) professional teaching certificate appropriate to area of assignment.

Career Ladder Requirements

- N/A

Physical Requirements

- Ability to stand, sit, walk and climb stairs which allows for independent mobility throughout the school building/facility to include floor levels, hallways, stairs and playground areas.
- Ability to stoop, bend and move heavy objects. Crisis intervention may require participating in physical restraints.
- Ability to observe student behavior, hear students and school public address/alarm systems and smell smoke or dangerous chemicals.
- Ability to demonstrate techniques necessary to instruct students in area of assignment.

How to apply?

Apply through the AACPS website. Once your application has been submitted, email rromanski@aacps.org with a copy of your resume and request to interview.