

**Full-Time Graduate Assistant in Student Programming and Program Assessment  
The UMBC Louis Stokes Alliance for Minority Participation (LSAMP) program**

We invite applications for a full time (20 hrs/week) graduate assistant (GA) to join our team. This GA will help with several initiatives to enhance the recruitment, retention, and advancement of historically underrepresented (URM) undergraduates in STEM fields at UMBC and across the University System of Maryland. The assistantship includes a stipend, tuition waiver, and health insurance. All candidates must be full time graduate students (9 credit hrs/semester during fall and spring). **This is a 12 month position, there will be responsibilities during the summer.**

**Position Responsibilities:**

- Student Programming
  - Facilitating a peer mentoring program.
  - Assisting with professional development activities.
- Program Assessment
  - Assisting with measuring the effectiveness of UMBC LSAMP activities.
  - Assisting with data collection, analysis, and reporting.
  - Maintaining LSAMP scholar information in a database.
- Communications
  - Design/update UMBC LSAMP publications and communications.
  - Participate in any efforts to assist in the recruitment of URM students.
- Other duties as assigned and needed.

**Qualifications Required:**

- Previous experience facilitating programs and experiences for students (underrepresented populations preferred).
- A genuine commitment to diversity and inclusion in higher education including the ability to provide support for students from traditionally underrepresented groups within a university setting.
- Excellent interpersonal, communication and organizational skills.
- The ability to work independently and as a part of an interactive collaborative team.

**Qualifications Desired:**

- Participation in an LSAMP Alliance or similar program.
- Previous experience with MS Office, publishing software and graphics software.
- Previous experience in data analysis.
- Previous experience with program evaluation.

**Application:** Review of applications will begin immediately and will continue until the position is filled. For best consideration, please submit a cover letter **including a statement articulating any past experience and leadership in diversity and inclusion and/or your potential to make contributions in these areas here at UMBC** and resume/CV to Mr. Peter DeCrescenzo, LSAMP Program Coordinator [lsamp@umbc.edu](mailto:lsamp@umbc.edu) by August 15, 2020 (note: UMBC's Career Center offers good advice and examples of both [cover letters](#) and [resumes](#)).

**Compensation:**

Minimum 12 Month Stipend (bi-weekly): PhD Student - \$818.99, MS Student - \$624.06  
Tuition Remission: Up to 10 credit hours/semester Fall and Spring  
Health Insurance

