

**Professional Staff Senate June 2021 Meeting Minutes**

**Thursday, June, 10, 2021**

**2:30 – 4:30 p.m. – Virtual**

**In Attendance:** [**Link**](https://docs.google.com/spreadsheets/d/1W3SwiPQiHC1EY-Y7VXXm2___m4XrBLGyrsUUU8kzgHE/edit#gid=522842090)

**Non-Officer Staff In Attendance: Ally Keller, Christine Jenkins, Danielle Brown, Dennis Cuddy, Eleanor Lewis, Jeff Cullen, Jill Blum, Katie Derreth, Kayla Childress, Laura Taylor, Marlayna Demond, Matthew Bolling, Mona Ahmad, Paul Dillon, and Stephanie Lazarus**

1. Call to Order
2. Approve [June 2021 Meeting Agenda](https://umbc.app.box.com/services/box_for_office_online/4881/819739005509/3e2035.ae3820ada9040019b407ea90debd4f583d21b539e78d35fd8ad508e169fe28d9?node_type=file) (2:30 pm)
3. Approve [May 2021 Meeting Minutes](https://umbc.box.com/s/8ot8kujoj8dif7e3iw3boorilehng8vz) (2:32 pm)
4. Self-Care Series – Yvette Mozie-Ross, Enrollment Management (2:35 pm)
   1. Who are you?
      1. Long time with UMBC, met husband at UMBC, both are alums.
   2. What does your unit do on campus?
      1. I do everything from recruitment to graduation. Identifying prospects, getting new prospective students to apply. Advising and assisting them along the way. Very limited student facing work now.
   3. How are you actively taking care of staff in your area?
      1. Strong focus on professional development and staff wellness. We include a stipend for participating on the professional development committee.
      2. Regular check ins with directors on how their staff are doing.
      3. There should be plans for each individual staff member. Ensuring that everyone receives an individual unique plan.
      4. Modeling good behavior that you want your staff to take on. Being transparent on what is urgent and what can wait.
   4. Do you have any personal self-care strategies you would like to share?
      1. Big on exercising. Working out is a priority. Love me Peloton.
   5. What about your personal experiences or story informs your leadership style? How does that show up today vs. When you were in the beginning of your career?
      1. My leadership style is informed by my own mentors, specifically President Hrabowski. Spend such a long time on the phone with him as much as I did 30 years ago. Not afraid of rolling up my sleeves. I will get on the grounds and do the work myself whenever I can.
      2. I do like to think of myself not micromanage but I am big on being super clear on the goals/end product is for a project. Having check-ins. Between the Provost and President I have gotten all the skills that I have now.
   6. Are there any management trainings that you have taken to inform your leadership now?
      1. No, basically much of it has been from personal experiences. But have been building relationships through professional associations.
5. Juneteenth Discussion – Jeff Cullen (3:05 pm)
6. New UMBC Cares Faculty and Staff Emergency Fund – Bobby Lubaszewski (3:25 pm)
   1. Up and running – Here is the link.
7. New Senator Committee Assignments - Jess Wyatt (3:30 pm)
   1. Nominations for Executive Board Committee will be going on until July.
      1. Current Chairs
         1. Communications and Outreach – Chloe Terrell
            1. Low lift
         2. Personnel Review Committee – Justine Johnson
            1. Mainly discussion based.
         3. Bylaws – Damian
            1. Responsible for adjusting and modernizing the document as needed.
         4. Staff Outreach and Development – Sue
            1. Responsible for social gatherings, annual picnic
         5. Election Committee – Bobby
            1. A lot of communication, organizing and running myUMBC group.
         6. Mentoring Committee – Laila
            1. Been going on for 10 years, pair staff together with newer staff. Similar to SOD, not much could be done due to the virtual transition.
         7. Return to Campus – Raymond
         8. Caregiving Committee – Jess Wyatt
            1. The Ad Hoc Committee for the year. This committee will end at the end of the month.
      2. University Committees
         1. Athletics Policy – Kevin Joseph
            1. Funding coaches salary. Mostly faculty. Want to make
         2. Landscape Stewardship -
            1. Working with the ground of the university, upkeep etc.
         3. Library Policy – Damian Doyle
            1. Assist in cutting or adding funding to new publications. Have tours for things that are located in special archives or special collections.
         4. Research Council – Vlad
            1. Currently on break. Meet once a month, restarting in the fall
         5. Undergraduate Council – Jeff Cullen / Kevin Joseph
            1. They review courses that are new or whenever existing courses have very significant changes.
         6. University Steering – Bobby + all other presidents & vps of shared governance groups
         7. Space management Committee-
            1. Learning about how space is allocated to different departments. This is a good committee in terms of what the campus has to offer.
         8. Climate Change Action Plan -
         9. Parking Exploratory Group -
         10. Preschool – Raymond
             1. Meet like once a year. A lot of it had halted
         11. Staff Development – Carlos
             1. Discussing Staff Development opportunities. Lead Retriever Talks
         12. Information Technology Committee – Damian
             1. Discuss concerns, resources, upcoming software programs for the university
   2. Found in PSS New Senator Orientation Slide Show - [Link](https://umbc.box.com/s/wgpr0nnkfe4q69oh70gamvgypuhgaucd)
8. Committee Updates
   1. Caregiving – Jess Wyatt (3:50 pm)
      1. Slideshow [Link](https://documentcloud.adobe.com/link/review?uri=urn:aaid:scds:US:33f98c51-4636-40f7-8655-57b5780edf2f)
         1. Please provide feedback soon to Jess in regards on how to improve the report by June Exec Board Meeting (next Thursday)
            1. Currently does not include any quotes of caretakers for non-children
            2. Potential tone adjustment
   2. Mentoring – Laila Shishineh (4:05 pm)
      1. Smaller cohort this upcoming new year. Probably due to this virtual transition and lower number of new hires. 18 mentors and 18 mentees
      2. May be a small workshop coming up depending on what can be done with our retuen to campus.
   3. CUSS - Kevin Joseph (4:15 pm)
      1. Next meeting will be hosted by UMES. Not much of note for this upcoming meeting. We expect Laila to be voted as chair.
      2. Board of Regents Meeting on June 17th
      3. Return to campus survey. We have one opening for a CUSS representative. If someone is interested in this, you should contact Laila.
      4. Meet once a month. It can be a long drive depending on where the members are meeting (like east/west of the state).
9. Outgoing Senator Thank You (4:18 pm)
10. Open Forum
11. Adjournment (4:19 pm)