

# Graduate Program Directors Meeting

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February 13, 2019    Location: Library 767    1:30 – 3:00 pm

## I. Short Discussion Items:

- Spring enrollment update
- RFP for admissions application and review system
- DocuSign for GA forms (appointment letter, tuition remission, health insurance)
- Reminder: April 15 earliest date to require acceptance of admissions offers with assistantships (see handouts)
- Use of GRE Analytical Writing score
- Renetta Tull has accepted a new position. Her last day at UMBC is March 27.
- Rayann Ibasco, International Recruitment Manager has left UMBC for a position at DePaul University in Chicago
- Guidance on evaluating international transcripts
- GSA Update: GEARS, grants issue (ineligibility of programs) and collective bargaining

## II. Graduate Student Mental Wellness

## III. Update Report: Graduate Student Enrollment, Retention and Success

### Announcements:

- The National Science Foundation (NSF) and National Institutes of Health (NIH) Survey of Graduate Students and Postdoctorates in Science and Engineering (GSS) is due Feb 15, 2019. NSF does not accept partial data; all data must be submitted together. Karen Mattingly will be submitting the data for the COEIT
- The deadline to apply for spring graduation is this Friday, February 15<sup>th</sup>
- Graduate Experience, Achievements & Research Symposium, March, 27, 2019, 8:30 – 5:30 pm, University Center
- Farewell party for Renetta Tull is Wednesday, March 27, 4 – 6pm, Commons Game Room
- Graduate Commencement, Wednesday, May 22, 10 AM, Event Center
- Save the Date: Candidacy Ceremony and Banquet, Friday, November 22, 2019, 2 – 4:00 pm, UC Ballroom

**Seminars and Events can be found at:**

<http://my.umbc.edu/groups/promise>

**Next GPD Meeting: March 13, 2019, Library 767**