Do you have some ideas you'd like to see implemented for the Honors College? Then consider running for one of these offices:  
  
**The duties of the President shall include:**  
REQUIREMENT: Must have held a leadership position before.  
● serving as the organization's official representative for communicating with SGA and UMBC staff  
● scheduling and presiding all general body and Executive Board meetings  
● overseeing all committees  
● checking-in with other organization members  
  
**The duties of the Internal Vice-President (I-VP) shall include:**● ensuring membership cohesion through member feedback and group activities  
● coordinating membership development through leadership development opportunities  
● assisting the President in overseeing all committees  
● assisting the President in checking-in with other organization members  
● assuming the role of President in the event of the President's absence or incapacity  
  
**The duties of the External Vice-President (E-VP) shall include:**  
● managing public affairs and public relations  
● serving as the liaison to other student organizations for collaborative events and projects  
● assisting Executive Board members as needed  
  
**The duties of the Treasurer shall include:**  
● managing the organization's funds and ensuring compliance with all financial rules and guidelines  
● managing fundraising events and projects  
● providing budget summaries at meetings, as needed  
  
**The duties of the Secretary shall include:**  
● recording and archiving information from meetings and activities, including notes and images  
● maintaining and updating all social media accounts (Instagram and Facebook) and website  
● regularly checking the HCC email and HCC Feedback Form  
  
**In order to appear on the ballot, please send Dr. Oakes (**[juloakes@umbc.edu](mailto:juloakes@umbc.edu)**) no more than a paragraph explaining why you are a good candidate for the office by Tuesday, May 10th, by 11:59 pm.**I will then gather all the candidates' information and open the voting on Wednesday, May 11th. *You ARE allowed to run for more than one position, but you need to submit separate paragraphs.*  
  
Thank you, and let's keep the HCC going strong!