**National Gallery of Art Library**

**Student employment opportunity**

The [image collections department](https://www.nga.gov/research/library/imagecollections.html) of the library at the National Gallery of Art welcomes applicants for a part-time student assistant position. Students will have the opportunity to learn about librarianship – on-the-job, in the East Building and remotely – through a variety of tasks:

\* processing new photographic acquisitions, including born digital files

\* assisting staff with preservation of the collection

\* cataloging and digitizing photographs and other surrogates for works of art and architecture

\* assisting Gallery curators, scholars in the Center for Advanced Study in the Visual Arts, and members of the public with their research and use of the library’s extensive image collections

The purpose of each position is three-fold:

\* to support the art-information and scholarly aspects of National Gallery of Art’s core mission

\* to introduce students to the world of libraries in cultural heritage organizations

\* to provide opportunities for interest-driven exploration of the museum and library fields

Applicants should be enrolled at least half-time as students, and able to work both onsite and from a remote computer for a total of twenty hours a week during the school term; full-time hours are available during semester breaks and summer recess. Pay is at the GS-4 level (about $16.88 per hour). Employees earn vacation and sick leave. Members of underrepresented groups, people living with a disability, and anyone interested in art museum and library professions are particularly encouraged to apply – or to contact us with questions. Direct enquiries now or about employment in the future to Gregory P. J. Most, Chief of the department.