



**DROPPING
VS.
WITHDRAWING**

**VIRTUAL
SEPTEMBER 7, 2022
12:00 PM**



ENROLLMENT REQUIREMENTS

FRESHMEN MERIT SCHOLARS

Enroll & successfully complete a minimum of 12+ credits each academic fall & spring semesters

TRANSFER MERIT SCHOLARS

Enroll & successfully complete a minimum of 6+ credits each academic fall & spring semesters



DROP >> vs >> WITHDRAW

DROPPING COURSES

- Happens prior to Add/Drop Period
- Course(s) does not appear on academic transcript
- Ability to swap courses to meet enrollment requirements
- Prior approval from Scholarship Office is NOT required

WITHDRAWING FROM COURSES

- Happens AFTER to Add/Drop Period
- Course(s) appear on academic transcript with a “W” Grade
- Inability to swap courses to meet enrollment requirements
- Prior approval from Scholarship Office IS required or scholarship will automatically be canceled.

LAST DAY TO ADD/DROP

FALL 2022

Wednesday, September 14, 2022

SPRING 2023

Friday, February 10, 2023

- ★ Course does not impact your cumulative GPA
- ★ Does not appear on your academic transcript
- ★ May jeopardize enrollment requirements for scholarships
- ★ Finish 15 – Graduate in 4 years or 2 years (transfers)



	SUN	MON	TUES	WED	THURS	FRI	SAT
W01					1	2	3
W02	4	5	6	7 	8	9	10
W03	11	12	13	14 Add/Drop Deadline	15 Withdrawal Requests Go Live	16	17
W04	18	19	20	21	22	23	24
W05	25	26	27	28	29	30	
W06							

REWEES

MONTHLY MEETING:



Understanding Course Enrollment: Dropping vs. Withdrawing

WHERE TO GO TO ADD/DROP?

Registrar's Office

Welcome Student Services ▾ Calendars & Deadlines ▾ Catalogs ▾ Faculty & Staff ▾ Forms ▾ Contact Us

Student Services

Degree Planning & Guidance >

Graduation >

Residency

Registration & Withdrawal >

Registration

Absences, Withdrawal, and Re-Enrollment

Special Enrollment

Student Records >

Transfer Services >

Registration

> How to Register

Student Registration Quick Reference Guides

- [Viewing Student Grades](#)
- [Add a Class with Class Search](#)
- [Add a Class with Schedule Builder](#)
- [Swap a Class](#)
- [Drop a Class](#)

my.umbc.edu

- From myUMBC, select **Guide** → **Classes & Grades**
- Select the **Student Schedule & Registration** link

LAST DAY TO WITHDRAW WITH A “W” GRADE

FALL 2022

Wednesday, November 9, 2022

SPRING 2022

Friday, April 7, 2023



- ★ Course **does not** impact your cumulative GPA
- ★ Course **will** appear on your academic transcript as enrolled w/a “W” grade
- ★ May jeopardize enrollment requirements for scholarships if not approved prior to withdrawal decision
- ★ Finish 15 – Graduate in 4 years or 2 years (transfers)
- ★ Lost of scholarship monies to course(s)

HOW CAN I APPLY FOR WITHDRAW APPROVAL?

Scholarships

Incoming Freshmen Incoming Transfers Scholars Programs Athletics Current Scholars ▾ More ▾

Current Scholars

- Co-Op and Study Abroad
- Deferral Requests
- Discontinuation Appeals
- Housing Status
- Withdrawal Requests**
- Cost of Attendance

Location

Albin O. Kuhn Library
Pondside

Contact

Contact Us

- Facebook
- Twitter
- Instagram

Scholarship Withdrawal Request

As indicated in the scholarship agreement, all scholars must maintain full-time (12+ credits) enrollment **or** a minimum of 6 credits *for transfer scholars* each semester in order to receive their scholarship. If a scholar falls below their minimum enrollment status for any reason without receiving permission from the *Scholarship Review Committee*, their scholarship will be discontinued indefinitely. Prior to making any changes to their enrollment, scholars may request to withdraw from class(es) by submitting the Scholarship Withdrawal Request Form.

The following information is required in order to complete the withdrawal request. Feel free to review the documents prior to accessing the on-line form.

- Scholarships Withdrawal Request Statement** – Please submit a detailed statement in the box below regarding the reason you are requesting to drop below full-time enrollment for the semester.
- Supporting Documentation** – You are highly encouraged to include any relevant supporting documentation, if applicable.

The form will go live after the Add/Drop deadline.

Scholarship Withdrawal Request

scholarships.umbc.edu
- Current Scholars
- Withdrawal Requests

Please note: If you have problems viewing the form, please try opening the form in IE or Firefox. New students should also upgrade their myUMBC account before accessing our electronic forms.

RT TICKET REQUEST #1100035

From: Kathy Bates

Date: September 9, 2022

Message: I am a sophomore enrolled with 18 credits this semester. I am having troubling making my Organic Chemistry class at 8am and would like to drop it until next semester. It's 4 credits. Will I lose my scholarship for dropping?



RT TICKET REQUEST #1100035

From: Kathy Bates

Date: September 9, 2022

Message: I am a sophomore enrolled with 18 credits this semester. I am having troubling making my Organic Chemistry class at 8am and would like to drop it until next semester. It's 4 credits. Will I lose my scholarship for dropping?

- ★ Prior to Add/drop period deadline
- ★ Continuing Student w/FRS scholarship
- ★ $18 \text{ credits} - 4 \text{ credits} = 14 \text{ credits}$
- ★ Dropping or Withdrawing?
- ★ What are Kathy's options?

RT TICKET REQUEST #1120145

From: Ryan Reynolds

Date: September 21, 2022

Message: I am in 7.5 credits this semester and working part time. I need to drop my Math 201 course (3 credits) but want to keep my scholarship, is this okay? I'm a new transfer student and I don't know what to do. HELP!



RT TICKET REQUEST #1120145

From: Ryan Reynolds

Date: September 21, 2022

Message: I am in 7.5 credits this semester and working part time. I need to drop my Math 201 course (3 credits) but want to keep my scholarship, is this okay? I'm a new transfer student and I don't know what to do. HELP!

★ After Add/drop deadline

★ Transfer Student

★ 7.5 – 3 credits : 4.5 credits

★ (Below 6 credits)

★ Withdrawing instead of Dropping

★ What does he need to do?

RT TICKET REQUEST #2649851

From: Matt Johnson

Date: October 5, 2022

Message: I find myself having severe difficulty learning the material in MATH 221 (3 credits) due to the professor's teaching style. I am currently at 16 credits and would like to withdraw from the course to take it with another professor next semester. How can I proceed to keep my scholarship?



RT TICKET REQUEST #2649851

From: Matt Johnson

Date: **October 5**, 2022

Message: I find myself having severe difficulty learning the material in MATH 221 (3 credits) due to the professor's teaching style. I am currently at **16 credits** and would like to **withdraw** from the course to take it with another professor next semester. How can I proceed to keep my scholarship?

- ★ After Add/drop deadline
- ★ $16 \text{ credits} - 3 \text{ credits} = 13$
- ★ Above 12 credit minimum
- ★ Withdrawing instead of Dropping
- ★ What does he need to do?

PHED Courses

Effective Winter 2019, physical education is no longer a graduation requirement and therefore is not eligible for financial aid.

Class	Credits
SPAN102	4
SOCY101	3
PSYC100	4
PHED201	1.5
Total =	11

PHED courses do NOT count as credits for full-time enrollment for your merit scholarship.

Questions?



scholarships@umbc.edu