**TENTATIVE MINUTES**

UNIVERSITY STEERING COMMITTEE

UNIVERSITY OF MARYLAND, BALTIMORE COUNTY

Friday, September 15, 2017

The monthly meeting of the University Steering Committee of the University of Maryland, Baltimore County (the Committee) was held on Friday, September 15, 2017, at 1 p.m. in 1013 Administration Building. Acting Chair Damian Doyle and the following members were present: Adam Harvey, Gerardo Herrera-Cortes, Josh Massey, Emily Moroney, Roy Prouty, Diana Smith, Ashley Waters, and Melody Wright. In addition, the following were present:

* Lisa Akchin, Associate Vice President, Engagement; Assistant to the President
* Leslie Kruger, Executive Administrative Assistant, Institutional Advancement

PRESENTATIONS

BRANDING AND MARKETING

Lisa Akchin, Associate Vice President, Engagement; Assistant to the President

Jake Daniel, Director, Digital Strategy and Communications

MARYLAND CHARITY CAMPAIGN

Nancy Young, Vice President, Student Affairs; Co-chair, Maryland Charity Campaign

BUSINESS

MINUTES

Without motion, the minutes of the last meeting were approved as presented.

ELECTION OF OFFICERS

Damian requested nominations for the office of chairperson. Adam nominated Roy. There being no further nominations, Damian closed the nominations for the office of chairperson. Roy was elected chairperson by unanimous consent.

Damian requested nominations for the office of vice chairperson. Roy nominated Adam. Gerardo nominated himself. There being no further nominations, Damian closed the nominations for the office of vice chairperson. After brief discussion, a vote was taken by ballot.

Number of votes cast 7

Necessary for election 4

Gerardo received 4

Adam received 3

Gerardo was elected vice chairperson.

PLAN OF ORGANIZATION

Damian introduced the Committee’s responsibility to periodically review the Plan of Organization and provided an overview of the amendment process. Amendments to the Plan of Organization may be presented by a Senate or the Committee. Proposed amendments will be reviewed during the November meeting of the Committee.

HUMAN RELATIONS COMMITTEE

Damian summarized past efforts of the Human Relations Committee to define itself and directed the Steering Committee to continue to monitor their progress.

SENATE REPORTS

Faculty Senate

There was no report on behalf of the Faculty Senate.

Graduate Student Association

Roy reported on behalf of the Graduate Student Association (GSA).

* Roy and Adam would like to meet with the Faculty Senate to discuss grants initiatives that have been cut due to lower enrollment.

Non-Exempt Staff Senate

Diana reported on behalf of the Non-Exempt Staff Senate (NESS).

* Elections were held in June.
* Senators will discuss proposed revisions to bylaws in October.
* The website has been redesigned. More work is anticipated.
* A group has been created on myUMBC.

PROFESSIONAL STAFF SENATE

Emily reported on behalf of the Professional Staff Senate (PSS).

* Emily was elected vice president in July.
* PSS created an Action Plan and solicited feedback from constituents.
* President Hrabowski visited. He emphasized his interest in building a campus climate of inclusion and offered funds to expand outreach initiatives, including partnerships across campus.
* Guests spoke about Homecoming and the UMBC Event Center, particularly commencement.
* Staff mentorship will continue.

STUDENT GOVERNMENT ASSOCIATION

Josh and Gerardo reported on behalf of the Student Government Association (SGA).

* SGA has significantly restructured the executive branch.
* Outreach efforts to high schools will expand to other counties, not just Howard County as has been past practice.
* Students will be raising funds for hurricane relief.
* Diversity is a primary focus of the University System of Maryland Student Council.
* SGA is exploring ways that SGA can serve as a better resource for student organizations.

PRESIDENT’S REPORT

Lisa reported on behalf of the President’s Office.

* Lisa thanked everyone for serving on the Committee in addition to other substantial leadership commitments. She also thanked Damian for his leadership the past academic year.

OTHER

There were no other items for discussion.

ANNOUNCEMENTS

The Committee will hold its next regularly scheduled meeting on Friday, October 6, 2017, at 1 p.m. The meeting will be held in 1013 Administration Building.

ADJOURNMENT

The Committee adjourned its meeting at 2:38 p.m.

Respectfully submitted,

Leslie A. Kruger