**Parking Advisory Committee Meeting (PAC)**

**Minutes From: October 25, 2022**

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| **PRESENT:**Chuck BoddyGina HurnyBruce PerryJulianne SimpsonDebbie MichaelsCharlie WatersSharon PaulCael MulcahyKen Schreihofer | **ABSENT:**Jill VasbinderJoshua GraySusan McDonough | **MEMBERSHIP:**Faculty SenateAdjunct Faculty Advisory CommitteeStudent Government AssociationGraduate Student AssociationProfessional Staff SenateNon- Exempt Staff SenateAFSCMEFacilities ManagementDirector of Parking Services Chief of Police Assistant Director of Parking Services  |

**CHARGE:**

The PAC is charged with enhancing the faculty/staff/student parking experience at UMBC. The PAC will make recommendations to the Vice President of Finance and Administration for approval.

**GOALS:**

* Review parking rules and regulations and make recommendations changes for consideration.
* Review Parking Services annual objectives and goals.
* Assist with publicizing parking issues and enhancements within the University community.
* Review and recommend capital improvement projects,
* Serve as a liaison between respective Governing bodies and Parking Services.

**NEW BUSINESS:**

1. Welcome - Chuck welcomed everyone and encouraged introductions, as there were a few new faces.
2. Parking Construction Projects
	1. This summer the paving improvement project was completed. Improvements included; milling, sealing, crosswalks and full depth replacement of major road systems on campus-Hilltop Road, Hilltop Circle, Poplar Ave.
	2. Restriping of various lots around campus
	3. Walker Avenue Garage-a new gate was installed and new gate cards were issued
	4. TRC/Lot 25 Entry-new sidewalk and lighting was installed. Students have been asking for better lighting and a sidewalk for their safety as they walk to/from the Lot.
	5. Stadium Access Road-new lighting installed.
3. Technical Projects
	1. Additional LPR vehicle to be added-TBD on the expected completion date. With about 7400 spaces on campus we should have a minimum of 2 LPR vehicles.
	2. Lot 3 Pilot with 920 Parking Installation complete Beta testing taking place-expected to go live prior to Spring semester.
		1. Prior to COVID we were in the early stages of starting this project.
		2. This project is being led by UMBC Alumni from 2018-2020.
		3. This project represents the future of parking on college campuses.
4. Departmental Policy Changes
	1. Second-Year Student Parking Change
		1. Approximately 200 students were issued the wrong permit. There was a people-soft error based on Admissions new academic standings. This resulted in second year students with less than 30 credits being issued F (Satellite Lot) permits.
		2. Many student voiced their displeasure of having to park in the Satellite Lot for a second year. We worked with Student Conduct, DoiT, and Admissions to rectify the situation and as a result we were able to reclassify70 folks and move them back to campus in “C” Resident Parking
	2. First-Year Satellite Parking
		1. We are currently assessing the needs/demands for student parking in the Spring semester and if numbers stay as is we are planning to bring everyone parking in the Satellite Lot back to campus. However, they will be limited to parking only in the Stadium Lot.
		2. We have a contract for security service that will expire at the end of the year so it makes fiscal and student sense to being folks back to campus if space permits
	3. Gate Card Deposit Fee
		1. The cost for access cards has almost tripled. We propose that starting with all new gate card holder in Spring 2023 that we charge a $10.00 non-refundable. Gate card fee.
		2. There was a brief conversation about the use of the word non-refundable deposit versus just a non-refundable fee. The consensus was that the term deposit indicated that there would be some financial refund versus fee which simply implies one and done.
		3. The proposed $10.00 Fee will need to be discussed by each Union and governing body as well as the VP for Admin & Finance and eventually the President’s Council.
	4. Winter Crossover Parking
		1. We did not provide crossover parking during the winter or summer of 2022. Our enforcement system is not set up to allow us to enforce efficiently with folks having the option to be in multiple lots.
		2. Previously, ample parking was definitely an issue but post COVID there are almost 1100 teleworking agreements in place which has greatly reduced the need for faculty/staff parking alternative. Also post COVID we experienced great difficulty at the end of crossover when folks fail to return to their properly assign lot.
		3. This topic resulted in a very lengthy discussion.
		4. Folks on the PAC representing governing boards indicated that their constituents are not happy with this change. They feel as though something was taken away from them.
		5. Crossover parking allowed them the convenience to park (in some cases) closer to their actual buildings, and/or park out of the elements. Julianne showed everyone a campus parking map and she showed that the “D” & “E” Lots are fairly close to most buildings.
		6. Throughout the discussion many alternative ideas were shared. These included; no permit enforcement during the winter/summer sessions – just safety and posted signs enforcement, a flex option to allow faculty/staff with “D” permits to park in A Lots, and working with DOiT so that the technology follows the policy and we can create something that will allow for a seamless transition in and out of crossover parking.
		7. Chuck shared with the group that the idea of crossover parking is unique to only UMBC and that is another reason why we have been unsuccessful at efficient enforcement during crossover.
		8. Members of the PAC indicated that their constituents were also disgruntled because the students have crossover parking and faculty/staff do not. The truth is that at the end of the academic year in
		9. May all students are classified as commuters no matter what they were during the year. So it’s not crossover as much as students are permitted to only park in any A/B/C student lot.
		10. There will be many more follow up conversations (With PAC, other governing boards, UMBC Police, DoiT, and the VP of Admin & Finance) regarding crossover parking as this is a very complex topic and undertaking.
	5. Student Appeals Board
		1. Prior to COVID the Student Appeals Board was housed in the Office of Student Conduct and Community Standards and advised by Davonya. This model became increasingly less and less efficient. Appeals often took 6-8 weeks to be reviewed and by then students often accrued additional citations for the same offense. In addition the Student Appeals Board was made up of random students none with any background or familiarity with parking services. Prior to COVID Davonya and Gina were starting to work on changing the Appeals Board Model. Initially a student from the Parking Services team was assigned to join the Board, this helped as they were able provide much needed insight to the rest of the Board.
		2. The length of time to review an appeal was still quite lengthy.
		3. During COVID all student appeals were reviewed by our office. Gina continued to work with Davonya on a more efficient review process that would include folks with parking services knowledge as well as campus representation.
		4. Gina worked SGA to secure two senators who would sit on the Board. In addition, 2 members of our newly created Parking-Special Events Team will join the Board. We are still seeking GSA representation and perhaps one of the folks on the Conduct Review Board.
		5. Additional updates will be shared at the next PAC meeting, as it is our

**NEXT MEETING:**

Spring 2023 (TBD)