

**UMBC School of Public Policy
Internship Supervisor Evaluation**

Upon completing your internship, please ask your supervisor to provide the Public Policy internship coordinator with a written evaluation. The evaluation should include:

1. Your name
2. Your position title
3. Organization
4. Supervisor
5. Supervisor's Title
6. Supervisor's e-mail
7. How many hours of service you completed for this internship.
8. Please ask your supervisor to provide his or her answers to the following questions:
 - a. What major accomplishments did the intern achieve during the course of the internship?
 - b. What are the student's strengths? What areas of the student's work could be improved?
 - c. What additional skills or experience do you think would strengthen the intern's career potential?
 - d. How would you rate this person (on a scale of 1 to 5) in terms of productivity, initiative and attitude?
9. Supervisor's signature and date.

E-mail or mail the evaluation to:

Shelley Morris
UMBC School of Public Policy
1000 Hilltop Circle
Public Policy Room 407
Baltimore, MD 21250
shelleym@umbc.edu

September 4, 2019