

**LIVE UNITED**



United Way  
of Central Maryland

## **United Way of Central Maryland Access to Healthy Food Initiative Intern Position Description**

**Position Title:** Impact Strategies Access to Healthy Food Initiative Intern

**Department:** Impact Strategies

**Report To:** Program Specialist, Impact Strategies

**Date Revised:** 7/12/2012

**GENERAL OVERVIEW:** UWCM is dedicated to helping individuals and families who are vulnerable and at risk meet their emergency needs, stabilize their lives and ultimately achieve a better quality of life. By drawing upon local knowledge, data and expertise to understand the community's needs, UWCM is able to identify where gaps exist and concentrate on what works in addressing them, serving as a powerful advocate on critical health and human service issues.

**POSITION SUMMARY STATEMENT:** Provides support to the Access to Healthy Food Initiative by assisting with United Way of Central Maryland's healthy food drives, food access research, and document creation.

**ESSENTIAL DUTIES AND RESPONSIBILITIES include, but are not limited to:**

### **Healthy Food Drives**

- Work with Impact Strategies Program Specialist to organize healthy food drives via email and phone with United Way of Central Maryland work place campaigns and independent schools in central Maryland, as well as food drive data management.
- Help to strategize innovative ways to reach college age students.

### **Food Access Research**

- Aid as needed with the research of food access issues information including: statistics, current programs and best practices. Information may be collected via internet research, cold calling organizations and attending informational meetings/sessions.

### **Document Creation**

- Assist with the creation and management of Access to Healthy Food Initiative documents, including one pagers.