**SHARED SERVICES CENTER (SSC) TASK FORCE**

**MODELS WORK GROUP - SUMMARY TO DATE**

**January 2, 2013**

1. Investigated the literature and reports for models of shared service centers at universities.
2. Requested descriptions of the existing business services administrative structures from each of the colleges and relevant units at UMBC.
3. Planning site visit(s) to similar research university(ies) to review working shared services center(s).