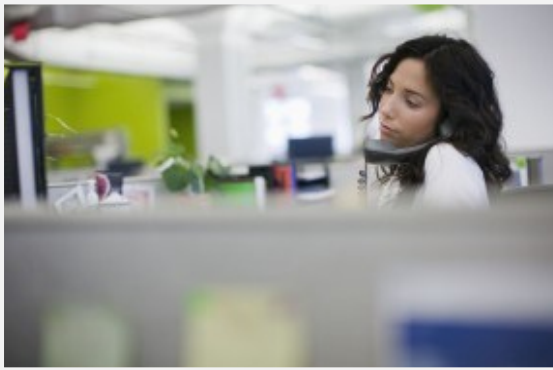


# Time Management and Work-Life Balance

For The Busy Education Professional

**Professional Development Day for Faculty and Staff**  
**Tuesday, November 12, 2013**  
**UC Ballroom, 12:45-4:15 pm**



Dedication in your career, family, and other activities can be very rewarding—but also very stressful, and sometimes overwhelming. Join award-winning author and international speaker, Andy Masters, as he will show you how to spend more time on the items which are most important in your career and your life.

Andy helps audiences across the country become “MASTERS” of prioritization, time delegation, and work/life balance—allowing you to control your schedule, and not allowing your schedule to control you. Andy’s positive and entertaining program provides specific tools

you can apply immediately so you can get more done, in less time, with higher quality, and less stress in your career and your life. Enjoy this entertaining, interactive, and inspirational program!

**Register online by October 28th at [umbc.edu/training](http://umbc.edu/training)**

**Spaces are limited and pre-registration is required.**

**Detailed program information available at [www.umbc.edu/hr](http://www.umbc.edu/hr)**

*“Andy is the most energized speaker I’ve heard in years! The subject that he presented was not only informational and something we could use immediately, but it was presented in a way that held our attention and interest for hours.”*

*“Andy Masters’ presentation was engaging and his message DYNAMIC! Andy was not only humorous, but insightful and upbeat. His appearance was an event that will be remembered by all in attendance and a message they will carry forward both personally and professionally.”*

Andy Masters is an award-winning author and international speaker who has presented hundreds of programs for colleges, universities, and educational conferences across North America. He has written 5 books—including his award-winning book “Kiss Your Customer.” Andy holds an M.A. in Human Resources Development and an M.A. in Marketing from Webster University in Missouri. Andy has also recently been featured on the LifeTime Television network, Investor’s Business Daily, and Sales & Service Excellence magazine just to name a few.

For more information, please visit:  
[www.andy-masters.com](http://www.andy-masters.com) (Click on Education).



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