

PageUp Help Lab



Ready to start a search for a staff position?

Need help completing a Requisition in PageUp?

Need help changing an applicant status and scheduling interviews?

Ready to make an offer?

Come to the PageUp Help Lab for assistance!



Human Resources staff will be available to assist you with your Pageup questions.

Please bring your laptop.

If you require a computer, please email: mahoneyr@umbc.edu

To start a search you will need to bring:

- Position Number
- Names of Search Committee Members
- Posting/ Ad text - Email to self or put in Box or Google Drive so you can access it from the lab.

Registration is requested at:

my.umbc.edu/groups/training/events

Walk-ins welcomed