

Leading Teams and Projects

How Vision becomes Reality...

Leadership Workshop for Faculty and Staff

Are you responsible for leading teams to complete projects?

Would you like tips on how to increase accountability and effectively implement projects on time and within budget?

What past participants have said about this program:

Excellent session! I walked away with a working knowledge of the fundamentals (and more) of project planning. I couldn't wait to apply what I learned to my next project...developing a comprehensive business continuity plan.

This workshop gave me the tools I needed to manage complex projects efficiently and effectively.

I commend the instructor who is outstanding. He was an excellent teacher and was very in tune with the needs of the class!

I am delighted with this course. I have already begun using several tools and principles that I learned.

A great leader can see into the future and create a vision for an organization; a great leader can communicate that vision in a way that excites and inspires. What remains to be done, however, is the work of making that vision a reality.

In this session, participants will learn a framework for their planning efforts, the essential elements of a project plan and methods and techniques that can be applied to any situation, large or small, where problems need to be solved and goals achieved, and to do so on time and within budget.

Participants will learn how to:

- Translate vision into actionable goals.
- Create plans to implement those goals.
- Form a team where members will work together to achieve the goals and hold each other accountable for making progress.
- Identify obstacles, assess risks and plan appropriate counter measures.

About the Facilitator:

This workshop is facilitated by Rick Hammond, Practice Manager for the Leadership, Management, and Project Management curricula at UMBC Training Centers. For over 30 years, Rick has worked closely with a variety of clients to modify their business processes and to supply their people with the skills needed to be successful. In this session he will share what he has learned.

Tuesday
April 17, 2012

9:00 am – 12:00 pm

University Center
Room 312

Register on the web by April 9th at: www.umbc.edu/training

Spaces are limited and pre-registration is required.



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