**Submission Information**

This is for those interested in coordinating a panel at UAS Retriever-con on Saturday, November 15th. Please complete and submit to the UAS Officer email (uasofficers@gmail.com) by November 1st.

If you are using any sort of media (Powerpoint, video, etc.) please submit a rough draft along with your submission and the final copy by November 12th. This allows us time to overlook and proofread your content before presenting.

**Guidelines for panelists**

* Keep your content to a 45 minute period. If you can’t finish in 45 minutes, cut it down.
* Cite your sources, we don’t care about format but please give credit where it is due.
* Be professional and appropriate. We don’t want a hentai panel or anything too graphic. Don’t know if your topic is okay? ASK.
* All of our panels will be overlooked by the officers, we would appreciate if you could try to avoid a panel solely talking about how great your favorite anime is. We want people to leave the panel feeling like they’ve learned something.
* We reserve the right to add to this list as necessary, updates will be announced and posted appropriately.

**Application**

1. What is the title of your panel? (This can be a working title, try to make it sound exciting!):

2. Who is presenting this panel?:

3. Give a brief summary of what you plan on presenting:

4. What do you think you will need in terms of technology for your panel? (anything needed outside of computer, projector, and related equipment needs to be provided by you).:

5. Are you presenting in affiliation with another club on campus, if so, which? :

6. When would you prefer to run your panel?(this is not guaranteed, this is just to help us develop a basic schedule) :

7. What age group are you trying to appeal to?:

8. Can you provide us with an email that we may use to contact you regarding questions about your panel idea?