



## WASHINGTON COUNTY MUSEUM OF FINE ARTS

P.O. Box 423, 401 Museum Drive, Hagerstown, MD 21741

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[wcmfa.org](http://wcmfa.org)

### **JEAN CUSHWA COLLEGE INTERNSHIP**

**Note: This position will most likely be virtual. The selected intern will create their schedule with staff.**

The Jean Cushwa College Internship at the Washington County Museum of Fine Arts is offered to one qualified college student who is majoring in Fine Art, Art History, Art Education, Museum Studies, or a similar field of study. The intern will become familiar with the day-to-day operations of the WCMFA and contribute to a variety of museum projects and functions, under the supervision of the Museum staff. The work of the intern will support WCMFA art collections, exhibition planning and management, and/or art education program activities. All interns, regardless of prior experience, will receive an overview of the Museum's operations as well as specific museum training in collections, exhibitions or art education management, and museum best practices. Interns will benefit from an introduction to behind the scenes work of a professional art museum, and from the opportunity to develop professional skills. The intern must submit to a background check/drug test.

The intern will be chosen by a Selection Committee, comprised of representatives from the WCMFA's Board of Trustees, Board of Advisors, Director, and Staff. The internship is funded through the Jean Cushwa Art Internship Fund.

**The intern will receive a stipend of up to \$1,000.**

**To apply:** Please submit the following required materials by **April 30, 2021:**

- Résumé
- Current, official transcript
- Letter of interest (cover letter)
- One letter of recommendation from a professor or advisor

Send complete application\* to [educ.marketing@wcmfa.org](mailto:educ.marketing@wcmfa.org). Zip file not necessary. Max. email size is 10 MB.

\*Official transcript may be sent by your school separate from your application packet.

Subject line **must** be **Cushwa Internship Application**.

If selected for an interview, you will be contacted by the Museum no later than May 11, 2021.

Find this online at <http://wcmfa.org/internship-and-scholarship-opportunities/>.

Questions may be directed to Jillian MacMaster at [educ.marketing@wcmfa.org](mailto:educ.marketing@wcmfa.org).