** VISUAL ARTS TEACHER**

 **Job Title:** Visual Arts

 **Grade levels available:** 1st grade

 **Classification:** Part-Time, Non-Exempt

 **Reports to:** OST Manager

 **Compensation:** $35/hour

 **Dates:**  Oct 15- June 20 except 1st Monday of the month;

 Professional development and trainings TBA

 **Schedule**: Mondays-Thursdays | 3:30-5:30PM

 (No OST first Monday of the month and early dismissal days)

**Site:** John Ruhrah: 6820 Fait Ave, Baltimore, MD 21224

**Overview**: Creative Alliance provides academic, artistic and cultural enrichment to students in K-8th grade at Tench Tilghman Elementary/Middle School and at John Ruhrah Elementary/Middle School as part of our Creative Alliance After School Program. Students receive homework help, exercise, snack, academic tutoring, and multicultural art enrichments followed by supper. Students are expected to have 90% attendance and follow Creative Alliance After School Policies and Expectations. Parents and guardians attend Family Orientations and provide six hours of volunteer service to support the program’s success. We partner with various organizations and teaching artists to provide arts enrichment activities including theater, African drumming, ceramics, percussive music, Mexican arts, video game design and sports.

**RESPONSIBILITIES**

Visual Arts Teacher supports Creative Alliance After School program goals, policies, schedule and grant report deliverables. Teacher writes weekly lessons to include instruction in principles and concepts of art and design, materials, process and provides opportunities for youth self-expression. Follows Creative Alliance PBIS behavior management system. Enrichment Teacher is hired at 3.5 hours a day and arrives on site by 3:30PM to review instruction with their program assistant and until 5:30PM for daily journal and clean up. Additional hours may include: Planning, ordering supplies, professional development, youth rehearsals, Finales and quarterly evaluations.

* Promote the mission of Creative Alliance and goals of After School program
* Attend mandatory trainings and professional development workshops
* Develop after-school lessons to improve student support and performance
* Supervise and conduct 60 minutes of arts enrichment from 4:15-5:15PM to class of max 20 students
* Conduct student assessments with support of supervisor
* Supervise and delegate tasks to teaching assistants and/or volunteers
* Report all concerns regarding youth performance
* Implement incident reporting and safety protocols
* Maintain an orderly and sanitary classroom
* Return supplies to main office
* Label and plan for major dance presentation at the end of each semester for Youth Finales
* Submit timesheets online payroll system
* Other duties as needed by Creative Alliance Education Department

**NOTE:** This job description is not intended to be comprehensive. Employee may perform other related functions to meet the ongoing needs of the organization.

**Requirements:**

* Enthusiasm for Creative Alliance’s mission, programs, and workshops
* Two years’ experience as visual arts teacher in K-1st grade
* Submit to and pass a background check
* Effective communication with Creative Alliance staff
* Timeliness

**How to Apply:** Email resume and interest letter with images/video of work with youth with two references to Ms. Aldana, Education Director: maria@creativealliance.org

*As an inclusive community that works toward being an anti-racist organization, Creative Alliance encourages applicants of all ages, races, classes, gender identities, sexual orientations, religions, and physical abilities.*