

# IT Steering Committee

## Monday, January 22, 2024

### Agenda

#### 1. Damian Unlimited storage

Storage is very much limited now from all vendors. We must know what we store and if we need to store it. They extended the terms for us to be able to use the current storage for another five years This is only for Microsoft, which is the storage we use the least. We are only using 20% of the allotted storage as of now. Google or OneDrive are OK to store within. If you need to store large-scale Media files, I'd like to discuss the best approach.

On either platform, create a shared drive (departmental drive) and store files there because having them owned by a single user creates a lot of havoc regarding quota and continuity when people leave.

Box is absolutely fine, but I worry about Box's longevity, so for those who haven't moved into a platform, I recommend the other two platforms.

Alumna board says the Google Drive is less important. The most important is the email. If people don't use their email after leaving the University, we should be able to disable the unused email accounts.

150 accounts are using most of the allotted storage space. Need to talk to them about migrating.

Jack Suess, Drive IQ UMBC part of the Advisory board. We asked them for tools to move large amounts of data more efficiently. They say they don't have these tools yet. Drive IQ is an external company that will help us to move things around. Unlimited storage until November of this year. Google will give us a generous storage plan to run until 2025. This will give us time to migrate and change our storage.

## 2. Update on Middle States Implementation (Connie Pierson)

Slightly behind schedule. The 1025-2026 Self Study Major Milestone. We will start with a kick-off retreat before spring break. Hopefully, we will be able to put this off by fall 2024.

UMBC Knowledge Management Repository is currently being stored in BOX. If we need to move it later on, we will use a tool to transfer it. In BOX we can set up submission links for our self-study groups.

### 3. Computer Replacement Initiative (Tony Moreira)

Funding for replacement is \$50,000. The requests are usually higher, and in most years, he has been able to meet those extra funds. Lately, the Provost has declined extra funding, so they had to ask other departments. The cost has gone up, so we will see what happens. The discussion about funding might be a topic for a different group, maybe CCCP.

It would be great, as Jack says, that there would be just an expectation that you get a new computer every 4 or 5 years.

**Next meeting: Monday, February 19, 2024, 10:00 – 11:00am**