

Parking Advisory Committee Meeting (PAC)
Minutes From: March 5, 2024

PRESENT	PRESENT	ABSENT
Gina Hurny	Harry Wilhelm	Robert Bennett
Celso Guitian		Linda Zepp
Christopher Moss	ABSENT	Grace DeOro
Bruce Perry	Chizimuzo Nwokike	Chelsea Ezebuiro
Debbie Michaels	David Abioye	David Abioye
Susan McDonough	Jill Vasbinder	Sam Ferrigno
Deevyesdeepak Upadhyaya	Bob Kuhns	Helena Dahlen
Jill Vasbinder	Ian Banks	
Sharon Paul	Zoonash Syed	

CHARGE:

The PAC is charged with enhancing the faculty/staff/student parking experience at UMBC. The PAC will make recommendations to the Vice President of Finance and Administration for approval.

MEMBERSHIP:

Faculty Senate
 Adjunct Faculty Advisory Committee
 Graduate Student Association
 Professional Staff Senate
 Non- Exempt Staff Senate
 AFSCME
 Facilities Management
 Acting Director of Parking Services
 Chief of Police
 Communications and TDM Specialist of Parking Services

GOALS:

- Review parking rules and regulations and make recommendations changes for consideration.
- Review Parking Services annual objectives and goals.
- Assist with publicizing parking issues and enhancements within the University community.
- Review and recommend capital improvement projects,
- Serve as a liaison between respective Governing bodies and Parking Services.

NEW BUSINESS:

1. Welcome – Gina welcomed everyone and led introductions. Gina noted that Chuck Boddy is no longer with UMBC and she will be leading the meeting as the Acting Director of Parking Services. Harry Wilhelm will now be the minute taker.
2. Gina discussed several current projects and initiatives.
 - a. Lot 8 – Gate is currently open. The electrical wiring of this gate needs to be replaced. The gate will stay open until completed. Goal is for gate to be fixed by spring break or right after.
 - b. Spaces in the gate portion of Lot8 have been reduced due to construction at police station.
 - c. Spaces that were taken away for Starbucks food truck will be returning as soon as the weather allows for the paint shop to restripe.
 - d. The A parking spots at the bottom of Hilltop Road by PAHB will be removed over spring break. Signs will now indicate no parking. This has become a growing safety issue.
3. Parking Assessment
 - a. The Assessment team is now meeting with Celso and Gina on a weekly basis.
 - b. They will be on campus on March 12 to tour the campus and speak with representatives of the Parking Services team.
 - c. They are currently working on benchmarking UMBC parking program with others. Areas examined include: Rules & Regulations, Staffing, Permits, Fees, Appeals, Parking Space allocations and Enforcement Practices (Booting/Towing/Violations)
 - d. They are reviewing new parking possibilities including best practices for graduate students and adjunct faculty members.
 - e. They are examining our citation structure compared to other similar institutions.
 - f. The timeline for findings will include recommendations in May, UMBC's 10-year plan in June, and final recommendations.
 - g. Although no meetings are on the agenda or typically occur during summer Gina and Celso believe it may be beneficial to examine results as soon as we have access.
 - h. Constituent feedback is essential for success of this evaluation
 - i. Debbie Michaels was appreciative of parking including members in the study
 - j. Gina wants the representatives of the committee to serve as ambassadors
 - k. Feedback from constituents is vital for the success of the plan
 - l. Gina charged those in attendance to speak with their constituents and report back their answers from the questions distributed during this meeting. Results are due back in late March/Early April.
 - m. Celso brought up the need to do an open discussion to all members of the campus and to host an open forum

4. Open Discussion:

- a. Susan highlighted need for additional chargers
- b. Susan also suggested changing the wording on the Lot 8 Gate Sign

NEXT MEETING:

Tentatively scheduled for the fall. Additional meeting could be added this summer based on the results of the assessment.