

MEETING MINUTES

NESS MEETING

10/9/2024

1. Evan Gillespie, Occupational Safety and Health Specialist, Environmental Safety and Health Department, was invited to talk about the art of ergonomics - how to avoid injuries sitting at your desk all day.
See the link to the handout: [ERGONOMIC_HANDOUTS_10092024.pdf](#)
2. Makeba introduced a new Webex group for quick communications between NESS members. It is invitation-only, so people don't feel spammed.
3. Mentor-Mentee opportunities for Non Exempt staff - Helena and Terisa
 - a. Terisa is getting a list from HR of the newly hired Nonexempt Staff, including nonexempt staff not eligible for NESS.
 - b. We will send an email asking who would like to sign up for future mentorship for new employees.
 - c. Catherine Fu will help us create a flyer about the program to hand out and send to new employees. Terisa and Helena will give her the information.
4. General University Information
 - a. Reports from different committees - *Postponed until the next meeting.*
 - b. Staff Award nominations of dedicated staff members are now open for nominations by October 31st. - This will be posted on the NESS group site.
 - c. Title IX training sessions announced. Training required for all employees before Dec 12, 2024 - This will be posted on the NESS group site.

At the pen,
Helena and Cathy
10/10/2024