

ACCOUNTING SKILLS + PROBLEM SOLVING + UNPARALLELED AUDITOR TRAINING =
A DOD CIVILIAN CAREER WITH A MISSION

Defense Contract Audit Agency

is hiring

Entry-Level Auditors

Nationwide: 300+ vacancies in 47 locations

How to Apply:

Submit resume and transcripts via email to:

carolyn.j.clee.civ@mail.mil

Subject: SPRING2023UMBC-AUDITOR

Please reference where you got the flier.



What is the Defense Contract Audit Agency?

Auditing defense contracts is unlike anything you will do or see in the financial world. Before an aircraft carrier sails out to sea for the first time or the next generation of F35s takes to the skies, we've been on board. Before a new medevac helicopter lifts off, we've seen it being made. Whether it's weapons, aircraft, ships, tanks, uniforms, satellites - we conduct independent assessments to ensure our military and taxpayers get the best value for every dollar spent. Our auditors provide a unique service to our country and make a difference in the lives of Americans everywhere.

Enjoy all the benefits of working for DoD, DCAA, and the Federal Government:

- Competitive salaries and career advancement opportunities
- Unparalleled training from the Defense Contract Audit Institute
- Commitment to work-life balance, Flexible work hours and teleworking opportunities
- Generous leave, benefits, and retirement packages
- Reimbursement for job-related education and certifications

Basic Qualifications for Auditor Positions:

1. Minimum Education Requirements:
 - a. Bachelor's degree in accounting or a related field that includes 24 semester hours of accounting (may include up to 6 hours in business law)OR
2. Combination of Experience and Education:

At least 4 full-time years of experience in an accounting/auditing career plus one of the following:

 - a. 24 semester hours in accounting (up to 6 hours in business law); OR
 - b. Licensed as a Certified Public Accountant (CPA) or Certified Internal Auditor (CIA)
3. GPA must be 2.95 or higher to qualify
4. Must be U.S. Citizen

Duties and Responsibilities:

- Plans, performs and reports contract audit assignments in connection with procurement and contracting activities between the Federal Government and the Contractor.
- Reviews standard audit programs and steps, previous work papers, reports, guidance material, draft audit reports with findings and conclusions on the audit performed in accordance with agency procedures.
- Maintains audit working papers including preparation of schedules, summaries, and reconciliations as instructed or appropriate.
- Performs assigned audit steps such as tests and examinations of contractor's direct labor and material costs.
- Checks reports, records, ledgers, and other documents against invoices, receipts, payroll slips, and other source documents.
- Verifies appropriateness of charges for materials and labor and determines that transactions have been properly recorded.
- Participates with other team members, providing updates on the status of audit assignments, sharing information, and identifying requisite revisions to the program and/or annual team goals.
- Maintains professional manner and working relationships with team members, associates, contractors and other government personnel.